

**IDAHO ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE:	IAHU First Time Conference Attendee Scholarship
CLASSIFICATION:	Meetings
POLICY NUMBER:	
MOTION:	Dave Munger
SECONDED:	Tara Tandrow
DATE APPROVED:	December 2018
SUNSET DATE:	2021

PURPOSE: To provide financial assistance to IAHU members who have never attended a conference before. To help promote involvement and encourage future leadership.

POLICY: IAHU members will receive financial support to attend and travel to NAHU Capitol Conference, NAHU Region Meeting and NAHU Annual Convention. Financial Support under this policy is limited to first time attendees only.

PROCEDURE(S):

- A. IAHU will budget for and reimburse \$500 for a member to attend Annual convention, Regional conference and Capitol conference for the first time.
- B. First time attendee is defined as an active IAHU member who has never attended the conference/convention being applied for. Members can apply for and be awarded more than one scholarship in the same year.
- C. Only one scholarship will be awarded for each conference. Members must apply in writing to be considered. Multiple applications will require a majority vote from IAHU Board of Trustees.
- D. Scholarship recipients cannot be currently serving as a voting member on the IAHU Board of Trustees
- E. If no applications are submitted, policy will allow for one carry-over amount to the next conference. In the event of a carry-over, two \$500 scholarships may be awarded for one conference, or a maximum of \$1,000 for a single scholarship. Both scenarios would require a majority vote from the IAHU Board of Trustees.
- F. Scholarship applications must be received one month prior to the date of conference.
- G. Funds will be distributed directly to the scholarship recipient.

H. Scholarship recipients are expected to attend no less than 80% of scheduled meetings.

I. Scholarship recipients will be encouraged to contribute a brief article for the IAHU monthly newsletter, highlighting their conference experience.

FINANCIAL IMPACT

Amount in approved IAHU budget

Date

Attested by Secretary