

**IDAHO ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE:	IAHU Annual audit of accounts
CLASSIFICATION:	Finance
POLICY NUMBER:	10-05B-F
MOTION:	Brett Thomas
SECONDED:	Tara Tandrow
DATE APPROVED:	December 2016
SUNSET DATE:	2019

PURPOSE: Manage & audit accounts, assets and financial records of IAHU.

POLICY: A full physical inventory of IAHU accounts, financial records & assets will be accomplished each fiscal year by the IAHU Treasurer.

Procedure:

- A.** The IAHU President will direct the Treasurer to coordinate the inventory and audit of accounts.
- B.** The Treasurer will report the annual inventory and audit of assets to the IAHU State Board at the June board meeting.

FINANCIAL IMPACT: Costs for auditing will be budgeted by Board in the annual budget.

Date

Attested by Secretary