

**IDAHO ASSOCIATION OF HEALTH UNDERWRITERS  
POLICY & PROCEDURES**

<b>POLICY TITLE:</b>	IAHU Annual audit of accounts
<b>CLASSIFICATION:</b>	Finance
<b>POLICY NUMBER:</b>	10-05B-F
<b>MOTION:</b>	Brett Thomas
<b>SECONDED:</b>	Tara Tandrow
<b>DATE APPROVED:</b>	December 2016
<b>SUNSET DATE:</b>	2019

**PURPOSE:** Manage & audit accounts, assets and financial records of IAHU.

**POLICY:** A full physical inventory of IAHU accounts, financial records & assets will be accomplished each fiscal year by the IAHU Treasurer.

**Procedure:**

- A.** The IAHU President will direct the Treasurer to coordinate the inventory and audit of accounts.
- B.** The Treasurer will report the annual inventory and audit of assets to the IAHU State Board at the June board meeting.

**FINANCIAL IMPACT:** Costs for auditing will be budgeted by Board in the annual budget.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attested by Secretary